

**MEETING OF THE NORTHUMBRIAN AND ESSEX & SUFFOLK WATER FORUMS
MONDAY 19 MARCH 2018**

THE GREAT NORTHERN HOTEL, PETERBOROUGH

AGENDA

Meeting starts at 10:00 without Company members, Company members join at 11:00 and lunch is at 12:15

As members requested, this first hour will be mostly devoted to consideration of the matters for discussion with the Company.

10:00	1.	Welcome, apologies, aims of the meeting disclosure of interests	Chair/all	5mins
	2.	Notes & actions of last meeting held 26 January 2018 - for review and agreement of the meeting record (<i>paper enclosed</i>)	Chair/all	10mins
10:15	3.	Pre-meeting - Draft Business Plan Update Aim - Forum members to deliberate and prepare for discussion with the Company	Chair/all	30mins
10:45	4.	Pre-meeting - Water Forums Report (<i>Ofwat's final Aide Memoire enclosed and Report drafts to be supplied directly by Author</i>) Aim - Forum members to discuss.	Chair/all	15mins
11:00	5.	Company members join the meeting - welcome and introductions		15mins
11:15	6.	Draft Business Plan Update (<i>paper enclosed</i>) Aim - For members to challenge and advise the Company on its plan	Ceri Jones	30mins
11:45	7.	Drinking Water Inspectorate Milo Purcell, Deputy Chief Inspector	Ceri Jones	30mins
12:15		Lunch		30mins
12:45	8.	Leakage Deep Dive Aim - For members to challenge and advise the Company on its approach.	John Devall	120mins
14:45	9.	Assurance Dashboard (<i>paper enclosed</i>) Aim - For members to consider where they would like to take further deep dives into the evidence	Chair/all	5mins

14:50	10.	Water Forums Report to Ofwat Aim - For members to work with their Author, to ensure they have all the material they need for their report related to items 6, 7, 8 and 9.	Sarah Young Ros Shedden Elaine Erskine	10mins
15:00	11.	Meeting review (Company people to leave the room) Members are also requested to complete survey.	Author, Chair and independent members	30mins
15:30		MEETING CLOSE		

The following information papers have been placed into the 19 March meeting folder in SharePoint:

- A. CEO update - update on what has been happening in the Company and the water industry
- B. Regulatory update - recent Ofwat, Environment Agency and Drinking Water Inspectorate activity
- C. Customer Engagement update
- D. PR19 Assurance update